

ALFRISTON PARISH COUNCIL

CLERK OF THE COUNCIL

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15th May 2007.

To all members of the Parish Council

All members of the Parish Council are summoned to the Annual Meeting of Alfriston Parish Council to be held in the War Memorial Hall, Alfriston on Monday 21st May 2007, commencing at 7.15pm. An ordinary meeting of the Parish Council will follow. As this is the inaugural meeting of the new Council, there will only be a Public Questions session after the meeting this month.

Philip Ayers,
Clerk to the Council.

A G E N D A

Mr G. Knights in the Chair

1.0 Result of elections.

- 1.1 Confirmation of election results.
- 1.2 Declarations of Acceptance of Office.

2.0 Election of Chairman.

- 2.1 Nominations.
- 2.2 Election.
- 2.3 Declaration of Acceptance of Office.

The new Chairman in the Chair

3.0 Election of Vice Chairman.

- 3.1 Nominations.
- 3.2 Election.
- 3.3 Declaration of Acceptance of Office.

4.0 Apologies for Absence.

5.0 Procedure for filling casual vacancies.

- 5.1 To consider a report from the Clerk covering the process to fill the two casual vacancies not filled in the election.

6.0 Code of Conduct for Members.

- 6.1 Adoption of new Code of Conduct.
- 6.2 Register of Members Interests.
- 6.3 Written undertakings to abide by the Code of Conduct.

7.0 Allocation of Portfolios.

- 7.1 To consider appointment of Members to the following portfolios:
 - Allotments and Recreation Ground.
 - Coach and Car Parks and Public Transport.
 - Highways & Twittens.
 - The Tye.
 - Planning.
 - Rights of Way & the Countryside.

- Affordable Housing.
- Parish Plan.
- Website.
- Any other portfolio.

7.2 To consider membership of committees:

- Cricket Pavilion refurbishment (membership to be determined but to include 3 representatives of user groups).
- Finance (4 members including Chairman and Vice Chairman). NOTE: these members will become cheque signatories.
- Planning (3 members including Portfolio holder as Chairman).
- Tye (all Members automatically become Trustees of the Tye Charity).

8.0 Appointments to Outside Bodies.

8.1 To consider appointment of Members or local residents to the following bodies:

- Cuckmere Community Bus – to confirm the Portfolio Holder for Public Transport.
- Cuckmere Flood Forum – to confirm the Portfolio Holder for Strategic Planning.
- Alfriston Festival – to confirm the Portfolio Holder for the Tye.
- Safer Wealden Partnership – 1 representative.
- Sussex Association of Local Councils (to attend autumn AGM) – 1 Councillor.
- Tree Warden – to confirm the continued appointment of Mr M. Charlton.
- Village Hall Committee – 1 Councillor.
- Wealden District Association of Local Councils – 1 Councillor.

9.0 Minutes.

9.1 To agree and sign as a true record the Minutes of the meeting held on 16th April 2007 – circulated separately.

10.0 Report from County Councillor.

11.0 Report from District Councillor.

12.0 Finance.

- 12.1 Bank Mandate.
- 12.2 Invoices for payment – May 2007.
- 12.3 Statement of Finances.
- 12.4 Consideration of Annual Accounts.
- 12.5 Any other finance matter.

13.0 Highways & Twittens.

- 13.1 Brick pavement – policy statement.
- 13.2 Speed management in East Sussex.
- 13.3 Letter from Maresfield Parish Council.
- 13.4 Items from March SLR meeting.
- 13.5 Report from road safety and freight management conference – 4th April 2007.
- 13.6 Village Maintenance Teams.
- 13.7 Street cleansing.
- 13.8 No waiting in High Street.
- 13.9 Waiting restrictions.
- 13.10 Cones in High Street.
- 13.11 Replacement street nameplate.
- 13.12A permit request – Alfriston Summer Music.
- 13.13 Any other highway matter.

14.0 The Tye.

- 14.1 Damage to surface of Tye.
- 14.2 Replacement of fence posts on Tye.
- 14.3 Drinking fountain.
- 14.4 Damage to Mine.

- 14.5 Alfriston Festival – request for permission to trade on Tye.
- 14.6 Alfriston Festival – request to close Tye Road on Monday 28th August.
- 14.7 Mine donations.
- 14.8 Any other Tye matter.

15.0 Coach and Car Parks and Public Transport.

- 15.1 Dene Spaces – posts.
- 15.2 Probation Service clearance.
- 15.3 Car Park signage.
- 15.4 Repainting Willows barrier.
- 15.5 Possible extension to Willows car park.
- 15.6 Any other coach and car park matter.
- 15.7 Old bus stop sign from Market Square.
- 15.8 Any other public transport matter.

16.0 Recreation Ground and Allotments.

- 16.1 Pavilion – progress report.
- 16.2 Damaged seat.
- 16.3 Photoplod 2007.
- 16.4 Playground inspection.
- 16.5 Any other recreation ground matter.
- 16.6 Untended allotment plots.
- 16.7 Car parking at Surgery.
- 16.8 Any other allotment matter.

17.0 Rights of Way & Countryside.

- 17.1 Any Rights of Way matter.
- 17.2 Any National Park matter.
- 17.3 Any report from Tree Warden.

18.0 Planning.

- 18.1 To receive Minutes from the Planning Committee meetings on 16th May (draft) and note their decisions:
 - WD/2007/0971/F 8, West Street: conversion of existing offices and workshop to 2 residential dwellings and provision of 4 parking spaces.
 - WD/2007/1270 Alfriston School, North Road: replacement of swimming pool changing rooms with timber building.
- 18.2 Matters for consideration by Planning Committee this evening (if any).
- 18.3 Decisions notified.
 - WD/2006/2491/F West Street: conversion of redundant garage to dwelling with parking. *Refused.*
 - WD/2007/0333/F Abbeyfield House, North Road: ground floor extension to form new conservatory. *Granted with conditions.*
 - WD/2007/0542/F Land adjacent to 3, Kings Ride: erection of new dwelling. *Refused.*
- 18.4 Enforcement action to be reported (if any).
- 18.5 Local Development Framework update.
- 18.6 Buildings of Local Interest.
- 18.7 CPRE Seminar – 17th October.
- 18.8 Progress with Appeals (if any).
- 18.9 Liquor licence applications (if any).

19.0 Parish Clerk.

- 19.1 Local Government White Paper.
- 19.2 Amplification equipment.
- 19.3 items from Annual Assembly of the Parish Meeting – Thursday 19th April 2007.
- 19.4 Proposed effluent discharge into Cuckmere River.
- 19.5 South Downs Joint Committee Parish Tours – 1st and 2nd June 2007.
- 19.6 Any other matter.

20.0 Reports from Outside Bodies.

- 20.1 Alfriston and Cuckmere Valley Partnership
- 20.2 Cuckmere Community Bus.
- 20.3 Cuckmere Flood Forum – report from event on 14th May.
- 20.4 Festival.
- 20.5 Heartstart.
- 20.6 Safer Wealden Partnership.
- 20.7 Village Hall Committee.
- 20.8 Wealden District Association of Local Councils.
- 20.9 Any other outside reports.

21.0 Affordable Housing.

- 21.0 Any affordable housing matter.

22.0 Parish Plan.

- 22.1 Parish Plan - progress report.

23.0 Website.

- 23.1 Any website matter.

24.0 Correspondence.

- 24.1 NHS re-organisation.
- 24.2 Any other correspondence received by Clerk.

25.0 Date of next meeting.

The next meeting of the Council will be held on Monday 18th June 2007 at 7.30pm in the War Memorial Hall, preceded by Public Questions from 7.15pm.

A meeting of the Planning Committee will be held in the War Memorial Hall, immediately following the close of the Council meeting to consider any other applications received.